

AC105: Progression

Policy Title:	Progression
Policy Number:	AC105
Owner:	Sr. Vice President, Academic and Student Success
Approved by:	Senior Leadership Team
Effective Date:	September 2026
Reference:	
See also:	Appendix A Progression Graduation and Convocation policy Student-Athlete Eligibility Status Non-Academic Involuntary Withdrawal Advance level entry

St. Lawrence College is committed to making our resources fully accessible to all persons. This document will be made available in alternative format upon request.

BACKGROUND

Definitions:

Conditional Academic Standing – when students do not maintain the required semester GPA and structured supports are put in place for the student.

Full-Time Student – a student enrolled in courses from their Program of Study with a course load equivalent to at least 70% of the normal course credits or two-thirds of the normal course load (calculated on number of courses) for each semester of their program of study. Students with a permanent disability accommodated on an approved reduced course load are deemed to be a Full-Time Student, provided they maintain a minimum of 40% course load. Please note that full-time status may be defined differently for the purposes of financial aid.

Good Academic Standing – students must maintain a specified semester GPA

Program of Study – a group of related courses that conform to the levels of learning articulated in the Credentials Framework and leads to the awarding of a credential.

Progression – movement from one level to the next within a Program of Study culminating in graduation.

Purpose:

St. Lawrence College is committed to supporting the success of our students. The purpose of this policy is to outline the requirements for students to progress through the levels of their Program of Study and ultimately graduate with an Ontario College credential or degree from St. Lawrence College.

Scope:

This policy applies to all St. Lawrence College students and includes all St. Lawrence College courses and programs.

POLICY STATEMENTS**1. Progression**

- To move from one level to the next within a Program of Study, a student must complete their current semester with either Good Academic Standing or Conditional Academic Standing. This does not override any pre-requisite or co-requisite conditions for courses that may still need to be satisfied. Additional progression requirements, or exceptions, for specific programs are identified in the Program Manual, Course Outline or Learning Plan.

2. Good Academic Standing

- For certificates, diplomas, Ontario College advanced diplomas and Ontario College graduate certificates, to be in Good Academic Standing, students must maintain a semester GPA of 1.51 or higher (Please reference Student Athlete Status for required GPAs).
- For degrees, to be in Good Academic Standing, students must maintain a semester GPA of 1.7.
- Any exceptions to the above are noted in AC105: Progression chart.

3. Conditional Academic Standing

- Students not maintaining Good Academic Standing will transition to Conditional Academic Standing.
- To return to Good Academic Standing students must maintain a semester GPA or higher as indicated in Section 1: Good Academic Standing.
- Students unable to return to Good Academic Standing will have their academic progress and options reviewed by the applicable Dean/Associate

Dean to determine if they will remain in a Conditional Academic Standing or be academically withdrawn from the program or counselled to consider other ways of continuing their education.

- Students have the right to appeal an academic withdrawal decision that is based on the College's Student Academic Appeal process and grounds for appeal. As per the Academic Appeal policy, the appeal will be reviewed by an academic administrator from outside their School or Faculty.
- Students with Conditional Academic Standing may have additional conditions that have to be met to continue in their Program of Study (including placement), such as specific requirements to access academic and non-academic supports and resources. Any additional requirements will be determined by the Dean/Associate Dean and provided to the student in writing.
- If performance is unsatisfactory at the end of the probationary period, students may be withdrawn from the program or counseled to consider other ways of continuing their education.

4. Academic Withdrawal

- An academic withdrawal requires that a student be removed from their Program of Study for two academic semesters.
- To be re-admitted, students need to re-apply to the program as per the academic policy (See Admission policy) after meeting with the applicable Dean/Associate Dean to provide documentation that demonstrates the student's commitment to maintaining Good Academic Standing.
- It is important to note that the re-admission process for Level 1 entry is different than re-admission to an upper year of a program.
- Re-application decisions are made by the Registrar's Office in consultation with the Dean/Associate Dean.
- Students that are academically withdrawn are eligible to enroll in courses through Continuing Education or other courses or programs where they meet the admission requirements. Applicable transfer credits will be reviewed.

5. Non-Academic Involuntary Withdrawal

- A student may be withdrawn from a course, a program or from the College for “just cause” according to the Non-Academic Involuntary Withdrawal policy.

6. Re-Admission

- A student at St. Lawrence College who interrupts their studies (either through voluntary or mandatory withdrawal) and has not graduated within 200% of the normal program duration (see Graduation and Convocation policy) must re-apply using the Advanced Level Entry application and is subject to the current admission requirements for the program in question and the order of priority of admission applicable to the program.
- See APPENDIX A for program specific re-admission processes where applicable.
- Some exceptions apply for program completion timelines

7. Course Attempts

- Unless otherwise stated, students may attempt a course three times. After the second failed attempt in a course, a learning contract outlining what needs to be done to support success in the third attempt will be prepared.
- Where possible, the student will be permitted to re-take the course or to identify a course from another institution to be used as a transfer credit at their own expense.
- Inability to achieve the minimum required grade for progression in, or graduation from, a program within the three permitted attempts will result in a withdrawal from the program.
- Withdrawal from a course on or before the approved date to withdraw without academic penalty will not be considered an attempt.
- Successful completion of all courses in the program is required for a student to be eligible to graduate. In the case of repeated courses, the highest grade will be calculated into the program GPA. All grades and courses will be recorded on the student’s transcript and included in their term and cumulative GPAs.
- Any exceptions to course attempt policy statements will be noted in the individual program Course Outline including any possibilities for exceptions.

8. Additional Courses

- Full-time students will be required to pay fees for each course taken more than the normal full-time load for the current term of their program and for any non-credit course(s) they wish to take. Courses may include additional material fees (varies per course) and/or online course fees.
- Students who wish to register for an online version of a course that is scheduled in their program of study as a face-to-face, may be required to pay additional tuition and ancillary fees for that course in addition to their full-time program tuition and fees. Any exceptions due to extraordinary circumstances require the written recommendation of the Dean or Associate Dean.

MONITORING

Sr. Vice President, Academic and Student Success

NEXT POLICY REVISION DATE

September 2031

SPECIFIC LINKS

Appendix A Progression